

INFORMED CONSENT DOCUMENT
to take part in the
711 HPW/RHB Human Research Subject Registry

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You are being asked to join something called the 711th Human Performance Wing (711 HPW), Air and Space Biosciences Division (RHB) Human Research Subject Registry (HRSR). This registry is a list of people like yourself who *might want* to take part in research. Please read this whole consent form. If there is anything that you do not understand, please talk to a registry team member to have your questions answered before deciding if you want to join.

Important information about the registry, you should know:

- You can choose *not* to join the registry, or if you do join, you can *quit it at any time*. You will *not* be punished in any way for choosing not to join, or for quitting the registry.
- If you do not join the registry you are still eligible to participate in RHB research.
- If you choose to join, a registry team member will ask for your contact information and other personal information.
- The information you will be asked to give for this registry includes:
 - your full name (first, middle initial, last)
 - your U.S. Air Force rank
 - your sex at birth (called biological sex, assigned at birth)
 - your age
 - your birth date
 - what you *think* your height is
 - what you *think* your weight is
 - your preferred email address
 - your preferred phone number
 - the time-of-day scientists or registry team members can call you (for example: 0800-1700)
 - any kind of research you *might like* to join (such as research about fitness or staying awake)
 - the date you might be sent to another base (sometimes called a “PCS” date), if you know it
 - the date you might go to a different job on base (sometimes called a “PCA” date), if

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- you know it
 - the date you might leave the Air Force (sometimes called an “ETS” date or retirement date), if you know it
- You do *not* have to provide *all* of the personal information. The registry only requires your *name and an email address* to join.
- Joining this registry *only* means:
 - You agree to give the information you choose to provide to the registry team who will share it with the RHB scientists conducting DoD approved research who ask for it.
 - You agree that RHB scientists may contact you to talk about joining a research study.
- Joining this registry does *not* mean you *must* take part in *any* research unless you *want* to do so.
- Your name and other information will be added to a list with other registry volunteers.
- This list of names, contact information and personal information that you provide will be shared with RHB scientists only when *they ask for it*.
- RHB scientists will email you information or talk to you on the phone (or through a Microsoft Teams call) about research studies they would like you to join.
- RHB scientists may only ask you to join one research study at a time.
- Your information will be kept on the registry list until:
 - You tell a registry team member to take your information off the list.
 - You can no longer take part in research because of PCS, deployment, or ETS/retirement.
 - You no longer have permission from your leadership or doctor to take part in research.
 - Registry team members or scientists stop getting emails or phone calls from you when they try to contact you.
- You will not get any direct benefit by taking part in this registry.
- You will not get any money or gifts (sometimes called “compensation”) for taking part in this registry.

There are few risks with taking part in the registry. However, the registry team cannot completely protect your personal information because your name, contact, and personal information that you provide will be given to scientists in 711 HPW/RHB. To protect you as much as possible, scientists who ask for your registry information will be told:

- The registry list *cannot* be used for research that does not include an RHB scientist.
- The registry list can only be used by one RHB scientist for one research project at a time.
- While they have it, RHB scientists must keep the registry information safe on a CAC-enabled, password-protected, government-issued laptop.
- The registry list can *only* be used by those scientists working on the research project they’re asking you to join.
- For each research study, the scientists can only try to contact you a *total of three (3) times* and must stop contacting you if you or a registry team member tell them to stop.

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- Scientists may *not* phone you outside the window of time you provide.
- RHB Scientists must delete the registry information from all their laptops when they are done recruiting subjects for their study.

Anyone working with the registry will take the following steps to protect your information:

- The personal information you provide will be kept in a password-protected, read-only, form.
- This document will be kept on government-issued, CAC-enabled, password-protected laptops *only*.

Department of Defense (DoD) rules (DoDI 3216.02) say the registry documents can be accessed by the DoD to make sure you are being protected by scientists and registry team members.

If:

- You have *questions about* the RHB Human Research Subject Registry.
- You want to be *removed from* the RHB Human Research Subject Registry.
- You are contacted too often or too much by scientists or have *other concerns*.

Please contact a registry team member:

Primary Contact:
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If you have questions regarding your rights as a registry volunteer, contact the Air Force Research Laboratory Institutional Review Board (AFRL IRB) at afrl.ir.protocolmanagement@us.af.mil. An IRB, also called an ethics committee, is an independent committee that has reviewed this registry to protect the rights and welfare of the participants.